

Mayes County, Oklahoma
COUNTY PURCHASING OFFICE
Mayes County Court House
Pryor, Oklahoma
Bonnie Kerr, Purchasing Agent
(918) 825-4424

INVITATION TO BID

DATE ISSUED: August 24, 2026		
Page 1 of 12		
BID NUMBER. 1330	BID CLOSING DATE AND HOUR: Friday September 18, 2026 at 5 p.m.	DATE OF DELIVERY: Demand
TERMS. Bids will be opened Monday September 21, 2026 at 9:30 a.m.		

**MAYES COUNTY COMMISSIONERS ARE SEEKING
BIDS FOR CONTRACTOR SERVICES**

****DEMOLITION OF HOMES IN FLOODPLAIN PURCHASED BY MAYES
COUNTY THROUGH FEMA GRANT SPECIFICATIONS ARE BELOW AND
FOLLOWING PAGE**

- A valid Certificate of Liability Insurance for the Firm(s) or Corporation(s) showing a minimum general liability coverage of \$1 million per occurrence.
- Demolition will need to have a licensed plumbing contractor cap the sewer prior to demolition. This should be figured into the total cost for the quotation.
- All federal, state, and local laws, rules and regulations shall be followed regarding removal and disposal of any hazardous materials such as asbestos, lead-based paint, etc. The Bid shall reflect any anticipated cost for such.
- Upon completion of demolition and removal of debris, the lot shall be graded to a mow-able restoration level comparable with the existing natural contours. Mature trees may be left in health condition.

**IF YOU HAVE ANY QUESTIONS ABOUT THE SPECIFICATIONS
PLEASE CONTACT JOHNNY JANZEN, EMERGENCY MANAGEMENT DIRECTOR
@ 918-825-4650 OR mayescountyem@yahoo.com**

****PLEASE NOTE BIDDING INSTRUCTIONS ****

COMMISSIONERS RESERVE THE RIGHT TO REJECT ANY OR ALL BIDS

PLEASE REVIEW TERMS AND CONDITIONS ON REVERSE SIDE RELATING TO SUBMISSION FOR THIS BID.
NOTARIZED AFFIDAVIT COMPLETIONS AND SIGNATURE REQUIRED INCLUDED

Demolition of homes in the Floodplain purchased through a FEMA Grant Mayes County, Oklahoma

Mayes County is requesting bids for demolition of two single family resident purchased through a grant from FEMA. These two pieces of property are located in the same housing addition (Paradise Estates) along the Neosho River south of Langley, Oklahoma. The demotion of all buildings, fencing, walls and all non-mature trees removed, and other items on the property, please see photos attached.

Your bid shall be broken out in a lump sum cost for the demolition and removal of the buildings and items noted above, as well as restoration of the property to a mow-able grade.

Completed bids will need to be submitted to the County Clerk's Office at 1 Court Pl Suite 120 Pryor Ok, 74361 by September 18th, 2026

In addition to the attached demolition profile, prospective firms or corporations need to comply with the following.

- A valid Certificate of Liability Insurance for the firm or corporation showing a minimum general liability coverage of \$1 million per occurrence.
- Demolition will need to have a licensed plumbing contractor cap the sewer prior to demolition. This should be figured into the total cost of the quotation.
- All federal, state and local laws, rules and regulations shall be followed regarding removal and disposal of any hazardous materials such as asbestos, lead-based paint, etc. The bid shall reflect any anticipated cost for such.
- Upon completion of demolition and removal of debris, the lot shall be graded to a mow-able restoration level comparable with the existing natural contours. Mature trees may be left in in health condition.

Should you have any questions, please contact Johnny Janzen, Emergency Management Director at (918) 825-4650, or mayescountym@yaho.com

INSURANCE REQUIREMENTS

The CONTRACTOR (and any subcontractors) shall carry and keep in force during this Agreement policies of insurance in minimum amount as set forth below, as required in Article 21 of the General Conditions, and /or as required by the laws of the State of Oklahoma. The Contractor shall also furnish an Owner's Policy in the same amounts with Mayes County as the named assured, issued by the same insurance company as the Contractor's Liability Coverage.

Personal Injury, Each Person	\$1,000,000.00
Personal Injury, Each Accident	\$1,000,000.00
Property Damage, Each Occurrence	\$1,000,000.00
Property Damage, Aggregate	\$1,000,000.00

Employer's Liability and Worker's Compensation in the amounts as required by law.

Automobile and Trucks owned, Hired and Non-Owned

Personal Injury	\$1,000,000.00
Personal Injury, Each Accident	\$1,000,000.00
Property Damage, Each Accident	\$1,000,000.00

The CONTRACTOR shall furnish certificates of such insurance which shall provide that in the event of any material change or cancellation of said policies, the company will give Mayes County, OWNER, fifteen (15) days written notice.

Mayes County shall be named as an Additional Insured on CONTRACTOR'S insurance Policy.

Statements such as "will endeavor" and "but failure to notify" owner shall impose no obligation or liability of any land upon the company "shall not be allowed.

All insurance must be executed by a company licensed to do business in the State of Oklahoma, and must be acceptable to the Board, Mayes County.

BUSINESS RELATIONSHIP AFFIDAVIT

_____ (Project Name)

STATE OF _____)
COUNTY OF _____) S. S.

_____, of lawful age, being first duly sworn, on oath says that (s)he is the agent authorized by the bidder to submit the attached bid. Affiant further states that the nature of any partnership, joint venture, or other business relationship presently in effect or which existed within one (1) year prior to the date of this statement with the Architect, Engineer, or other party to the project is as follows:

Affiant further states that any such business relationship presently in effect or which existed within one (1) year prior to the date of this statement between any officer or director of the bidding company and any officer or director of the architectural or engineering firm or other party to the project is as follows:

Affiant further states that the names of all persons having any such business relationships and the positions they hold with their respective companies or firms are as follows:

(If none of the business relationships hereinabove mentioned exist, Affiant should so state. Attach additional sheet if necessary.)

Subscribed and sworn to before me this ____ day of _____, 20____.

(Notary Public, Clerk or Judge)

My Commission Expires: _____

TERMS AND CONDITIONS

1. Sealed bids will be opened in the Commissioner's Conference Room, Mayes County Courthouse, Pryor, Oklahoma, at the time and date shown on the invitation to bid form.
2. Late bids will not be considered. Bids must be received in sealed envelope, inside another sealed envelope and with Bid name, bid number, and closing date written on the outside of the envelope.
3. This bid is submitted as a legal offer and any bid when accepted by the County constitutes a firm contract.
4. Oklahoma laws require each bidder submitting a bid to a county for services to complete and return a notarized Affidavit for Contracts and Payments, Business Relationship Affidavit, Affidavit for Filing with Competitive Bid (all 3 forms are included in the bid packet).
5. Purchases by Mayes County, Oklahoma, are not subject to state or federal taxes.
6. This bid is submitted as a legal offer and any bid when accepted by the County constitutes a firm contract.
7. Oklahoma laws require each bidder submitting a bid to a county for goods or services to furnish a notarized sworn statement of Non-Collusion Affidavit.
8. **BIDS WILL BE FIRM 30 DAYS TO COMPLETION FROM BID AWARD OR START DATE PER COMMISSIONER.**
9. The bidder shall attach the manufacturer's name of the equipment or material to be furnished, type, model numbers, manufacturer's descriptive bulletins and specifications. All guarantees and warranties should be clearly stated. This data shall be in sufficient detail to describe accurately the equipment or material to be furnished. Manufacturer's specifications, in respect to the successful bidder, shall be considered as part of the contract with Mayes County.
10. Any exceptions or deviations from written specifications shall be identified in writing and attached to this bid form.
11. Bidder agrees to defend and save Mayes County from and against all demands, claims, cost expense, damage and judgments based upon infringement of any patent to goods specified in this order or the ordinary use of operation of such goods by the County or use or operation of such goods in accordance with bidder's direction.

NOTE: OTHER TERMS AND CONDITIONS CAN BE ADDED AT THE DISCRETION OF THE COUNTY OFFICERS.

INSTRUCTIONS FOR SUBMITTING BID
PROPOSALS

1. Please read and fill out forms completely. Any incomplete forms will result in rejection of the bid.
2. Sign invitation to bid form, which includes the Affidavit of Non-Collusion, in front of a Notary. Affidavit of Filing with Competitive Bid
3. Bids must be placed in a sealed envelope which shall be marked "**Bid for #1330 Contractor Demolition Services** to be opened Monday **September 21, 2026 @ 9:30 am**. Place Bid marked envelope and then place in another sealed envelope marked the same as the inside envelope and addressed to the County Clerk.
4. File Bid Proposal with the Mayes County Clerk, either by mail or in person, before 5 p.m. on **September 18, 2026**. Bids received later than this time will be rejected.
5. The address for the Mayes County Clerk is as follows:
Mayes County Clerk, Purchasing
I Court Place, Suite 120
Pryor, OK 74361
6. All bid information shall be typewritten or legibly written in ink.
7. The bid Proposals will be opened at a regular meeting of the Board of Mayes County Commissioners on **September 21, 2026 at 9:30 a.m.**
8. The Commissioners reserve the right to reject any or all bids.
9. If you have any questions regarding this Invitation to Bid, please contact Bonnie Kerr, Mayes County Purchasing Agent, at 918-825-4424.

AFFIDAVIT FOR FILING WITH COMPETITIVE BID

STATE OF OKLAHOMA)
COUNTY OF _____

_____, of lawful age, being first duly sworn, on oath says, that (s)he is the agent authorized by the bidder to submit the attached bid. Affiant further states that the bidder has not been a party to any collusion among bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding; or with any county official or employee as to quantity, quality or price in the prospective contract, or any other terms of said prospective contract; or in any discussions between bidders and any county official concerning exchange of money or other thing of value for special consideration in the letting of a contract.

BIDDER:

SIGNATURE

Subscribed and sworn to before me this day of _____ 2026

Notary Public (or Clerk or Judge)
My commission expires: _____

Note: Each competitive bid submitted to a county, school district or municipality must be accompanied with the above Affidavit as required by Ok. St Ann. 61 138

AFFIDAVIT FOR NON-COLLUSION:

I, the undersigned, of lawful age, being first duly sworn on oath say the he (she) is the agent authorized by the bidder to submit the above bid. Affiant further states that the bidder has not been a party to any collusion among bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding; or with any state official or employee as to quantity; quality or price in the prospective contract or any other terms of said prospective contract; or in any discussions between bidders and any state official concerning exchange of money or other thing of value for special consideration in the letting of a contract; that the bidder/contractor has not paid, given or donated or agreed to pay, give or donate to any officer or employee of the State of Oklahoma (or other entity) any money or other thing of value, either directly or indirectly in the procuring of the award of a contract pursuant to this bid.

Subscribed and sworn before this___ day of _____2026 (SEAL)

Notary Public (Clerk or Judge)

My commission expires

FIRM:

Signed by: Title:

Phone:_____

Address:_____

City:_____

State:_____

Zip:_____

Return w/bid packet

Bidder Name or Company Name

Contact information

Phone:

Address:

W-9:

Email:

**TOTAL BID PRICE FOR THIS PROJECT
BE SURE TO INCLUDE ALL REQUIRED
SERVICES PER SPECIFICATIONS IN YOUR
FINAL TOTAL**

\$ _____