

**March 17, 2020**

The Board of Mayes County Commissioners met in an Emergency meeting with all members present: Ryan Ball, Chairman, Matt Swift and Meredith Frailey members, Brittany True-Howard, County Clerk. The initial notice of the meeting was received in writing March 17, 2020, and the agenda for this meeting was posted on the lower floor of the Court House at 11:30 a.m., March 17, 2020. Ryan Ball called the meeting to order in compliance with the Open Meeting Law and the following business was done:

The reason for the Emergency meeting is a possible exposure to a Court Clerk employees' husband. Instead of waiting for panic they wanted to address some things.

Discussion regarding Interim/temporary changes to the Employee Policies and Procedures during the Coronavirus was done. It was discussed that as a County we can decide how to handle pay, sick time and how to rotate people on skeleton crews. The Elected Officials can pass that. Judge Taylor let the Board know there are some things they have to do. He talked to Laura Wade and she needs to keep her office open. They would also need the building open for certain things but wouldn't allow people in who are showing signs. Constitutional cases will be done by video conference. Laura said she could also rotate her crew for the next two weeks. Jill McCullah, Election Board Secretary let the Board know there would be an Election on April 7, 2020 with in person voting on the 2<sup>nd</sup> and 3<sup>rd</sup>. She said it shouldn't be a highly attended election and they plan on taking extra precautions. Beggs Pharmacy will be getting them hand sanitizing stations. The Health Department just asked that they space people apart and keep the doors open so the air could circulate.

Motion was made by Commissioner Frailey, seconded by Commissioner Ball, to approve an Emergency Disaster Proclamation. Ball, Yes; Swift, Yes; Frailey, Yes.

Motion was made by Commissioner Frailey, seconded by Commissioner Ball, to close the Courthouse and Mayes County Event Center at the Fairgrounds to the public on March 18, 2020 at 12:00 p.m. until March 31, 2020 at 5:00 p.m., at which time the situation will be re-evaluated. Employees will be manning the offices by phone, mail, e-mail and fax. The Mayes County Court system will continue with criminal cases and the Mayes County Court Clerk's Office will remain open. Ball, Yes; Swift, Yes; Frailey, Yes.

Motion was made by Commissioner Frailey, seconded by Commissioner Ball, to suspend the meeting until 9:00 on Wednesday March 18, 2020. Ball, Yes; Swift, Yes; Frailey, Yes.

Motion was made by Commissioner Frailey, seconded by Commissioner Ball, to reconvene the meeting from Tuesday March 17, 2020. Ball, Yes; Swift, Yes; Frailey, Yes.

Motion was made by Commissioner Ball, seconded by Commissioner Swift, to approve policy changes due to COVID-19. If anyone needs to miss work due to any COVID-19 would provide a note from their doctor to the Elected Official. There was no opposition from any Elected Official. Bobbie Martin, Yes; Lisa Melchior, Yes; Mike Reed, Yes; Laura Wade, Yes; Brittany True-Howard, Yes.

Staffing needs will be met at each Elected Officials discretion. Mail will still be delivered and a list of numbers will be posted on each door.

Motion made by Commissioner Frailey, seconded by Commissioner Ball, to Adjourn. Ball, Yes; Swift, Yes; Frailey, Yes.

\*\*\*\*\*

Approved this March 23, 2020

(SEAL)

**BOARD OF MAYES COUNTY COMMISSIONERS**

**S/RYAN BALL \_\_\_\_\_**  
**CHAIRMAN**

**ATTEST:**

**S/MATT SWIFT \_\_\_\_\_**  
**MEMBER**

**S/BRITTANY TRUE-HOWARD**  
**COUNTY CLERK**

**S/MEREDITH FRAILEY \_\_\_\_\_**  
**MEMBER**

**Mayes County does not discriminate on the basis of handicapped status in its admission to, or access to, or treatment in or employment in its programs or activities**